

Killian Middle School

Enrollment Checklist

Due to time constraints and delays in receiving information from other schools, please retrieve the following information/documents from your child's previous school/s and bring them with you when you enroll your child.

Thank you for your cooperation.

You must have the following to enroll:

- **Copy of Birth Certificate** (We can make copies for you)
- **Copy of Social Security Card** (if applicable)
- **Current/Last Report Card or Withdrawal form if mid-year**
- **Name, address and contact information of previous school**
- **Immunizations**
- **TAKS or other standardized State Testing Scores**
- **Parent Picture Id or DL or Passport**
- **Legal Paperwork concerning child custody** (if applicable)
 - Restraining Orders
 - Proof of Guardianship
 - Divorce Decree with special circumstances related to child availability for either parent
- **Proof of Residency: Most recent Copy of 1 of the following:**
 1. **House or Apartment Lease in parent/guardian's name**
 2. **House or Apartment Contract in parent/guardian's name**
 3. **Utility Bill (gas/water/electric) in parent/guardian's name**

If providing a lease or contract, you must send a copy of a gas, water or electric bill to KMS within 30 days to retain enrollment.

If you and your student are living with another person/family in the district, please contact Student Services- 400 West Main St., Lewisville TX (469.713.5206).

Special Circumstances?

- If the student attended a **private school**, accreditation information is needed.
- If the student has been **home schooled**, proof of immunizations must be provided prior to the student's start date. Testing may be required to ensure grade placement is appropriate.
- If coming from a **foreign country**, a Tuberculosis test is required before beginning school. Please contact the Denton County Health Department for information at 972.420.1960. Language testing may also be necessary if English is not the student's primary language. This will allow KMS to provide your student with the most appropriate level of assistance in understanding their schoolwork, as well as increasing their English-speaking skills.